

**Minutes of St Dennis Playing Field Trust held on Thursday 19<sup>th</sup> June 2025 at 7.00 pm.**

**Trustees Present:** Cllr Clarke, Cllr A Griffin, Cllr J Griffin, Cllr Edmunds, Cllr Kelsey.

**In Attendance:** Lynn Clarke (Parish Clerk) Tamsyn Moore (Senior Office Administrator).

**PF 1/25 Election of Chair.**

Cllr Clarke was proposed and seconded. There being no further nominations this was put to a vote. All present in favour.

Cllr Clarke was duly elected Chair of the Playing Field Trust.

**PF 2/25 Election of Vice Chair**

Cllr J Griffin was nominated but declined the nomination. Cllr A Griffin was proposed and seconded. There being no further nominations this was put to a vote. All present in favour.

Cllr A Griffin was duly elected Vice Chair of the Playing Field Trust.

**PF 3/25 - Apologies**

Cllr Burnett – Apologies accepted.

**PF 4/25 - Declarations of Interest.**

Cllr Clarke, Cllr Kelsey, Cllr A Griffin, Cllr J Griffin, Cllr Edmunds declared an interest in participating and voting on matters relating to the Playing Field Trust as Cllrs of the Parish Council.

The Clerk granted a 12-month dispensation to those present. Without the dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of the business and, the dispensation is in the interests of the persons living in the authority's area.

Cllr Clarke reminded those present that if any matters arise during the meeting, advice should be sought from the Chair and the Clerk before continuing.

**PF 5/25 - Public Participation.**

None.

**PF 6/25 – To adopt the minutes dated [13<sup>th</sup> March 2025](#).**

It was **Resolved** – To adopt the minutes. All present in favour.

**PF 7/25 – Matters Arising.**

- The order for the clearance work at Penny Darn has been given.
- The bank repairs have been undertaken.
- The order for the reduction of the conifers has been given.
- The annual safety inspection has been undertaken.
- Quotes still need to be obtained for the levelling of the entrance to the play area.

**PF 8/25 - To agree the membership of the Playing Field Working Party.**

It was agreed that Cllr Clarke, Cllr Kelsey and Cllr A Griffin would act as a working party. All present in favour.

**PF 9/25 - To consider the installation of additional benches in the lower section of the playing field.**

It was **Resolved** to investigate the installation of three new benches. Placement to be agreed via email. Quotes to be obtained for agreement at the next meeting. Proposed, seconded, all present in favour.

**PF 10/25 – To consider replacing the netting to the top telegraph pole.**

Trustees were advised that complaints have been received regarding balls being kicked over the fence and people climbing the fence to retrieve them. The netting was purchased and installed in 2022 and removed following complaints regarding bird and bat flight paths. It was **Resolved** not to incur additional costs for the netting but to look for suitable alternatives such as tree planting. Proposed, seconded all in favour.

**PF 11/25 – To agree the end of year figures for the Playing Field Trust.**

It was **Resolved** to agree the figures as presented. All present in favour.

A copy of the figures can be found here. [Year End Accounts 24-25 4<sup>th</sup> Quarter Figures.](#)

**PF 12/25 – To agree the cost of turf or grass seed for the bank.**

Trustees were advised that following recent works more damage has occurred to the bank and stones soil etc were being spread across the playing field. The fencing supports have again been undermined, and emergency repairs had been authorised. Trustees were advised that following the emergency repairs it would be prudent to lay turf or grass seed and to fence off the area until growth has been established.

It was **Resolved** to allow the office a budget of £300 for the purchase of turf to be laid once the additional bank work has been completed. Proposed seconded all in favour.

**PF 13/25 To agree the cost and contractor for the rebuilding of the wall beside the Playing Field shed.**

Trustees were advised that only two quotes have been received. It was agreed to hold an additional meeting after the Full Council meeting to determine a decision on this item.

**PF 14/25 To discuss and agree the electricity contract for the Playing Field.**

It was **Resolved** to take out a 1-year fixed rate contract with Smartest Energy. Proposed seconded all in favour.

**PF 15/25 To agree the cost of a replacement skate park sign.**

Several options for the signage were put before trustees which included an additional post being installed to make damage to the sign more difficult, vandal resistant coatings, and a choice of thicknesses / materials for the sign composition. It was agreed to look at these options in more detail and to agree the signage costs via email. Proposed seconded all present in favour.

**PF 14/25 To agree the cost of the repair works / replacement cable to the CCTV camera.**

Trustees were informed that following an inspection by Waldon's Security on the camera that was not working a cable fault to the camera had been identified as the cause.

It was **Resolved** to approve the quote of £340 + VAT for the repair. All present in favour.

**PF 15/25 To review the Annual ROSPA Report and to agree and associated costs.**

The Clerk read through issues identified within the report. Whilst quotations and further investigations are required for some of the issues identified to was **Resolved** to approve the purchase of two decks and a replacement climbing wall for the mission stealth unit at a cost of £2123.91 + VAT and delivery and to agree an additional cost for the replacement rope on the ramp via email if it is not included within the above packages. Proposed seconded all in favour.

Copies of the reports and the findings can be found here: [Play Area](#), [Outside Gym](#), [Skate Park](#), [Summary](#).

**PF 16/25 To retrospectively approve the requests to use the playing field from Homes Start Kernow and the Carnival Committee.**

It was **Resolved** to approve the previous decision made via email. Proposed seconded all present in favour.

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

**PF 17/25 Confidential Matters**

None.

There being no other business to be transacted the Chair closed the meeting at 19.59

Chair of St Dennis Playing Field Trust

Signed.....

Dated.....